



<u>For Office Use</u> Date Received: _____ Date Complete: _____
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## Charitable Fund Investment Recommendation Form

Charitable Fund Name: \_\_\_\_\_

### Fund Advisor Information:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

### Investment Options:

The Advisor recommends moving the assets of the fund listed above to the following investment pool at the next available opportunity (select only one):

- \_\_\_\_\_ **Cash Fund**
- \_\_\_\_\_ **Money Market Fund** – monthly-adjusted rate of return
- \_\_\_\_\_ **Conservative Fund** – 20% Equities/80% Fixed Income – Objective: Preservation of capital and the maintenance of purchasing power. The target investment return is currently 3.5% annually. The Board recognizes that some risk is assumed to achieve these long-term objectives. The Conservative portfolio is recommended for Funds which are expected to distribute income and principal in the short-term. Any distributions made from Funds invested in the Conservative portfolio will likely include “principal” distributions.
- \_\_\_\_\_ **Conservative Index Fund** – Same objective as Conservative Fund, but achieved with index funds rather than actively managed accounts.
- \_\_\_\_\_ **Moderate Fund** – 60% Equities/40% Fixed Income – Objective: To maintain purchasing power and to provide growth of capital and income. The target investment return is currently 5.5% annually. The Board recognizes that some risk is assumed to achieve these long-term objectives. The Moderate portfolio is recommended for endowed and permanent funds making annual distributions.
- \_\_\_\_\_ **Moderate Index Fund** – Same objective as Moderate Fund, but achieved with index funds rather than actively managed accounts
- \_\_\_\_\_ **Growth Fund** – 80% Equities/20% Fixed Income – Objective: To provide primary emphasis on capital appreciation. The target investment return is currently 6.5% annually. The Board recognizes that some risk is assumed to achieve these long-term objectives. The growth portfolio is recommended for endowed or non-endowed funds which are not expected to make distributions in the short-term.
- \_\_\_\_\_ **Growth Index Fund** – Same objective as Growth Fund, but achieved with index funds rather than actively managed accounts.

Special Handling Instructions: \_\_\_\_\_

### Signature of Fund Advisor(s)

Signature of Advisor	Phone Number	Date
Signature of Advisor	Phone Number	Date

Please send form to: ETCF at 315 N. Broadway Avenue, Suite 210, Tyler, TX 75702 or fax to (903) 533-0258